

LOWER FREDERICK TOWNSHIP

Organizational Meeting

January 3, 2017

APPOINTMENTS FOR THE YEAR 2017

Organizational Meeting called to order at 7:00pm, followed by the Pledge of Allegiance.

Announcements – Township meetings are recorded for the purpose of preparing the minutes and the recording is destroyed when the minutes are approved.

ROLL CALL

Bob Yoder

Tom Keenan

Ron Kerwood

Carol Schuehler

Terry Sacks

Tamara Twardowski

Meeting turned over to Tom Keenan to act as President pro-tem during reorganization.

Nominations for Chairman of the Board of Supervisors – Bob Yoder

Motion Made – Ron Kerwood

Second Motion – Terry Sacks

Motion approved by 3-0 Vote

Meeting turned over to Bob Yoder, Chairman of the Board of Supervisors

Nominations for Vice-Chairman of the Board of Supervisors – Ron Kerwood

Motion made – Terry Sacks

Second Motion – Bob Yoder

Motion Approved by 3-0 Vote

Solicitor	Keenan, Ciccitto & Associates Tom Keenan, Damien Brewster
Engineer	Cedarville Engineering Group, LLC Carol Schuehler
Township Secretary	Tamara Twardowski
Treasurer	Lorraine Cuddy
Asst. Treasurer	Tamara Twardowski
Building Code Official	LTL Consultants, Ltd.
Code Enforcement and Zoning Officer	LTL Consultants, Ltd.
Alternate Building Code Official	Mark John
Assistant Zoning Officer	Tamara Twardowski
Pension Chief Administrative Officer	Tamara Twardowski
Emergency Management Coordinator	Patrick Roberts
Fire Marshall	Tom Gamon
Zoning Hearing Board Solicitor	Joseph Kuhls, Esquire
Vacancy Board	Supervisors and Loren Szcsensy
Traffic Expert – for Subdivision & Land Dev.	Carol Schuehler and other traffic expert as deemed necessary
UCC Appeals Board Member	Joshua Aiken
Audit Firm	Kimmel, Lorah, and Associates, LLP.
Ambulance Board Rep 2017/18	Bill McGovern
Motion to approve appointments – Ron Kerwood Motion to appoint by 3-0 Vote	Second Motion - Bob Yoder

PLANNING COMMISSION

One position to be appointed - new term to expire 2020

Phil Smith

Motion to appoint Phil Smith – Bob Yoder

Second Motion - Ron Kerwood

Motion to appoint by 3-0 Vote

Term expiring 2017 - Charles Yeiser and Pam Hartman

Term expiring 2018 - Ernest Schmitt and Ranier Keown

Term expiring 2019 - Hans Schweikert and Barbara Colletti

CENTRAL PERKIOMEN VALLEY REGIONAL PLANNING COMMISSION

Two positions to be appointed: One Supervisor and One Planning Commission

New term to expire 2018 for both positions.

Bob Yoder - Supervisor

Chuck Yeiser - Planning commission.

Motion to Appoint Bob Yoder and Chuck Yeiser – Ron Kerwood

Second Motion – Terry Sacks

Motion to appoint with 3-0 vote

ZONING HEARING BOARD

One position to be appointed - new term to expire 2019

Michael Yaroch

Alternate Zoning Hearing Board Member

Bryan Hill

Motion to appoint Michael Yaroch and Bryan Hill – Bob Yoder

Second Motion - Ron Kerwood

Motion to appoint with 3-0 vote

Term expiring 2017 - Bill McGovern

Term expiring 2018 - Rosemary Horstman

PARK and RECREATION BOARD

1 position to be appointed - new term to expire December 31, 2021
Warren Jacobs

Motion to Appoint Warren Jacobs – Bob Yoder
Second Motion – Ron Kerwood
Motion to appoint by 3-0 vote

Term expiring December 31, 2017 - Lorraine Cuddy, (Vacant)
Term expiring December 31, 2018 - Janet Luneau, (Vacant)
Term expiring December 31, 2019 - Robin Hightower, (Vacant)
Term expiring December 31, 2020 - Robin McGovern, Donalyn Irick

RESOLUTIONS FOR THE YEAR 2017

- 17-1 The meeting place to be Lower Frederick Township Building, 53 Spring Mount Rd., Spring Mount, PA. Meetings to be held the first Tuesday of each month at 7:00 p.m. (except November, the first Wednesday) due to Election Day.
- 17-2 Meeting place for the work sessions will be Lower Frederick Township building. Meetings will be held the last Tuesday of each month at 7:00 p.m.
- 17-3 Appointing Township Manager as Tamara Twardowski with a 2% increase in compensation and with the benefits set forth in the January 2017 employment understanding.
- 17-4 Uninvest will be the depository. Checks require two signatures.
- 17-5 Recommend Treasurer and Asst. Treasurer's bond to be set at \$500,000.00.
- 17-6 The rate of compensation for each of the members of the Township Zoning Hearing Board is \$50.00 per hearing.
- 17-7 In accordance with State Code the Supervisors will receive an annual salary of \$1,875.00, paid in equal monthly installments of 156.25
- 17-8 The 1% Real Estate Transfer Tax is reenacted. Collector by statute will be Montgomery County Recorder of Deeds.
- 17-9 The 1.4% Earned Income Tax is reenacted. The Collector for the year will be Berkheimer Associates at 1.49% on the gross amount.

- 17-10 The snow removal exchange with Limerick as it applies to Meng and Grebe Road is reenacted, according to the agreement.
- 17-11 The snow removal exchange with Upper Frederick Township as it applies to Kratz Road, Krause Road and Swamp Creek Road is reenacted according to agreement.
- 17-12 Continue the Payroll Fund for the purpose of deposit and payment of payroll and payment of payroll taxes.
- 17-13 The Township will impose a penalty of 10% charged for unpaid real estate taxes that remain unpaid for four months after date of tax notice.
- 17-14 There will be a penalty of 10% charged for unpaid fire hydrant taxes that remain unpaid for four months after date of tax notice, allow a discount of 2% paid in first 60 days.
- 17-15 There will be a \$25.00 charge for all checks returned for insufficient funds.
- 17-16 Sewer Certification fee charge \$25.00.
- 17-17 Cable Franchise Filing Fee: \$1,500.00 to review and negotiate the contract.
- 17-18 Set Manager's Bond at \$300,000 as per Ordinance 03-03
- 17-19 Waiving the 5% pension contribution for members of the Police Department hired prior to 1/1/14 as set forth in the collective bargaining agreement.
- 17-20 Fee Schedule – unchanged from 2015

Motion to accept Resolutions 17-1 through 17-20 - Bob Yoder
Second Motion - Ron Kerwood
Motion approved by 3-0 vote.