

LOWER FREDERICK TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes
Regular Meeting

January 3, 2017

Lower Frederick Township
Municipal Building
53 Spring Mount Road

Bob Yoder, Chairman called the meeting to order at approximately 7:00 pm followed by the Pledge of Allegiance.

Board of Supervisors Present:

Bob Yoder, Chairman
Ron Kerwood, Vice Chairman
Terry Sacks, Supervisor

Township Staff Present:

Tamara Twardowski, Manager
Carol Schuehler, Engineer
Tom Keenan, Esquire

Approval of Meeting Minutes

A motion to approve the Meeting Minutes of November 29, 2016, Supervisors Work Session

Motion – Mr. Yoder Second Motion – Mr. Kerwood Approved – 3-0

A motion to approve Meeting Minutes December 6, 2016, Regular Meeting

Motion – Mr. Yoder Second Motion – Mr. Kerwood Approved – 3-0

A motion to approve the Treasurer's report and pay all bills –

Motion – Mr. Yoder Second Motion – Mr. Kerwood Approved – 3-0

Meeting turned over to Ms. Twardowski

Reports

Engineer: Ms. Schuehler presented.

- Permit Applications were submitted in December for the proposed sewer lines and pump station to serve properties in the vicinity of Fulmer road and Riverside Avenue. Applications included a Part II Water Quality Permit and an NPDES Permit for Construction Activities.
- The Sludge Removal contract with McGovern Environmental for hauling sludge from the treatment plant expires this month. A new 3-year contract is out for bid using the Penn BID website. Bids are due January 30, 2017 and we expect to recommend an award at the February Board of Supervisors meeting.

Solicitor: Tom Keenan presented.

Mr. Keenan asked the Board to make a motion to execute a document for the Termination of Installation and Maintenance Agreement for an Alternative System for Sewage Disposal at 111 Schwenk Road, Parcel# 38-00-02335-30-9. This would remove the maintenance agreement from public record and return maintenance to the property owner.

A motion to execute resolution 17-21, Termination of Agreement
Motion – Mr. Yoder Second Motion – Mr. Kerwood Approved – 3-0

- Our office attended the Township Public Meeting for The Board of Supervisors on December 6, 2017 and Work Session December 20, 2016.
- Wrote the agreement of sale and prepared for and attended settlement of the Blackwell Property at 40 Riverside Ave. This property was purchased by the Township for the proposed public sewer expansion project.
- Prepared a resolution authorizing the entry of the Township into the Agreement of Sale at 40 Riverside Ave.
- Reviewed the ordinance updating the agreement between area Police Departments for a SWAT team and prepared the legal notice required for this ordinance to be considered.
- Assisted the Township Manager in analyzing a right-to-know request.
- Prepared a letter appointing the Code Inspector, Zoning Officer and Building Inspector for 2017.
- Reviewed the auditor’s contract for 2016.
- Prepared a letter concerning the origination of the Regional Planning Commission.
- Prepared a document to be filed in the Montgomery County Recorder of Deeds Office.

Administrative - Ms. Twardowski presented

A motion for authorization to execute the agreement for the 2016 Audit with Kimmel Lorah.
Motion- Mr. Yoder Second Motion- Mr. Kerwood Approved- 3-0

A motion to approve Ordinance 17-1 which replaces Ordinance 12-1 for the Intergovernmental SWAT team.
Motion- Mr. Kerwood Second Motion- Mr. Sacks Approved- 3-0

Ms. Twardowski presented reports on the following departments for December:

Copies of these reports are available at the Township Office or on our website “lowerfrederick.org”

- Ambulance
- Police
- Public Works

Public Comment

Joan Schmitt (209 Silverbrook Drive) – Inquired about trees to be removed in the right of way on Silverbrook Drive. Ms. Twardowski stated the work is scheduled to be done in the next few weeks.

With no further items the meeting was adjourned.