

LOWER FREDERICK TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes
General Meeting

April 4, 2017

Lower Frederick Township
Municipal Building
53 Spring Mount Road

Bob Yoder, Chairman, called the meeting to order at approximately 7:00 pm followed by the Pledge of Allegiance.

Board of Supervisors Present:

Bob Yoder, Chairman
Ron Kerwood, Vice Chairman
Terry Sacks, Supervisor

Township Staff Present:

Tamara Twardowski, Manager
Carol Schuehler, Engineer
Damien Brewster, Esquire

Approval of Meeting Minutes

A motion to approve the Meeting Minutes of March 7, 2017, Regular Meeting

Motion – Mr. Kerwood Second Motion – Mr. Sacks Approved 3-0

A motion to approve Meeting Minutes of March 28, 2017, Supervisors Work Session

Motion – Mr. Sacks Second Motion – Mr. Kerwood Approved 3-0

A motion to approve the Treasurer's Report and pay all bills.

Motion – Mr. Yoder Second Motion – Mr. Kerwood Approved 3-0

Meeting turned over to Ms. Twardowski

Reports

Engineer: Report for March presented by Ms. Schuehler

- Parking Lot Lights at the Township Building: The existing light fixtures are 20 years old. A proposal to replace the existing lamps and ballasts with LED lights at a cost of \$1,595.00 was reviewed. The proposed 40 Watt LED bulb is equivalent in luminosity to the 175W metal halide bulbs originally specified for the existing poles.

A motion to approve \$1,595 for lighting upgrade in the parking lot by D&M Electrical Svcs.

Motion- Mr. Yoder Second Motion- Mr. Kerwood Approved 3-0

Sharon Perfidio (Salford Station Rd): Requested clarification regarding plans for the Goshenhoppen Interceptor as it relates to the proposed Melbourne Hills Estate on Rte 29.

Doris Swanson (Salford Station Rd): Wanted to know if the developer for the proposed Melbourne Hills Estates on Route 29 was putting in the new sewer line, would the line be run on Salford Station Road or Route 29. Ms. Schuehler explained that the original plan from 10 years ago had it on Route 29. However, in preparation of the 537 plan an alternate route was developed putting a line along the Goshenhoppen Creek which would serve the proposed development and solve some existing problems for properties in this area. Discussions with the developer are ongoing and nothing has been decided at this time.

Solicitor: Report for March presented by Damien Brewster.

- Reviewed the performance bond and insurance policy concerning sludge removal from the Lower Frederick Township wastewater treatment plant and the agreement between McGovern & Lower Frederick Township.
- Reviewed correspondence regarding the Stonehill Open Space & prepared a memo to the supervisors.
- Attended the Supervisors Work Session and Public Meetings in March.
- Did ongoing work on the proposed Agricultural Security Area for Lower Frederick Twp.
- Reviewed computation for Tapping Fees for new hookups to the expanded sewer treatment plant.
- Held an executive session at our office with all members of the Board of Supervisors of Lower Frederick Township on April 3, 2017 to discuss a personnel issue.

Ms. Twardowski presented reports for the following departments.

- Police: There were 101 incidents in March requiring police assistance: 82 were responded to by Lower Frederick, 19 were handled by the Pennsylvania State Police.
- Public Works: Performed the following work in addition to routine operations; Scheduled street sweeping which will begin the week of 4/10/17, 7 sewer inspections, participated in 1 salt and cinder and 1 plow event, washed and repaired plow equipment, sanded and painted all rust spots on the skid loader, emptied and cleaned the tank in the blower building and ferric tank for removal, and completed the flagger safety course.
- Planning Commission: Met March 9, 2017. Discussed a potential draft ordinance for the Goshenhoppen Creek Overlay District that would allow some potential density bonuses in exchange for public improvements as approved by the Board of Supervisors. Examples of improvements could include the Goshenhoppen Interceptor and Pump Station, open space and capital projects. A sketch plan was reviewed for potential commercial at Big Road and the roundabout.

Administrative Items

A motion for Truck Repairs by Del Val for \$7,170.13

Motion: Mr. Yoder Second: Mr. Kerwood Approved 3-0

A motion for payment of Estimate #3 to Lobar for \$390,279.88

Motion: Mr. Yoder Second: Mr. Sacks Approved 3-0

A motion for destruction of records, Resolution 17-26

Motion: Mr. Yoder Second: Mr. Kerwood *Approved 3-0

* Resolution 17-26 was approved with a handwritten amendment removing GPS records from the list of records to be destroyed

A motion for Payment of Estimate #1 to Garden Spot Electrical for \$27,000.

Motion: Mr. Yoder Second: Mr. Sacks Approved 3-0

A Resolution to change Banking Institutions to Victory Bank, Resolution 17-27.

Motion: Mr. Yoder Second: Mr. Kerwood Approved: 3-0

With no further items the meeting was adjourned at approximately 7:22pm