

LOWER FREDERICK TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes
Supervisor's Work Session

March 28, 2017

Lower Frederick Township
Municipal Building
53 Spring Mount Road

Meeting called to order by Mr. Bob Yoder, Chairman at approximately 7:00pm

Board of Supervisors

Bob Yoder, Chairman – Present
Ron Kerwood, Vice Chairman – Present
Terry Sacks, Supervisor – Present

Township Staff

Tamara Twardowski, Manager - Present
Carol Schuehler, Engineer - Present
Tom Keenan, Esq. – Present

Server/Backup Replacement

Ron and Rachel Rossi from Knightly Networks will be coming in this Thursday to review the IT needs of the Township and submit a proposal.

Audrey Lane Trench Drain

There's a trench drain at the intersection of Audrey Lane & Hendricks Road in poor condition. Ms. Schuehler submitted a proposal for \$2,100 to survey the area and come up with a permanent solution to the drainage problem. She's hoping there's enough depth to install an underground pipe to replace the trench drain.

A motion to approve \$2,100 for the Audrey Lane trench project by Cedarville Engineering.

Motion: Mr. Kerwood

Second: Mr. Sacks

Approved: 3-0

Service on Backhoe, Wheel Loader, Skid Steer

A motion to approve the backhoe repair for \$1,286.00

Motion: Mr. Yoder

Second: Mr. Kerwood

Approved: 3-0

Crack Sealer Rental & Materials

A motion to rent the Seal Master Machine for one week plus materials for \$5,334.00.

Motion: Mr. Yoder

Second: Mr. Kerwood

Approved: 3-0

Fence at Coble Park

Portions of the split rail fence along Route 29 at Coble Park are deteriorating. The supervisors agree to repair/replace portions of the fence as needed with the same materials instead of replacing it with another type of fence.

Truck Repair

The cab of the Old International Truck has rust. The truck is 16 years old with 34,000 miles. Several quotes were reviewed (Del-Val, GL Sayers & Berge's), however more information is needed to make a decision. Mr. Sacks recommends we get a quote from Farmington as well.

Sewer Tapping Fee

Proposal of tapping fees for new connections into the sewer from Gannett Flemming were discussed. The maximum tapping fee, by law, is approximately \$7,402 per EDU. Benefit Assessment is an additional fee for the cost of laying new sewer lines. The Benefit Assessment Fee has not yet been calculated and is paid by new properties connecting into the system. Connecting to the new sewer will be mandatory for homes within 150 feet of the new sewer lines, and optional for those beyond 150 feet.

Tapping Fees will be voted on by Resolution. The supervisors want to make sure the public is aware this Resolution is coming to a vote. To allow time to advertise via newspaper, Facebook, Lower Frederick Township website, etc., it is projected the Resolution will be brought forward to the Board for a vote at the Public Meeting May 2, 2017. A representative from Gannett Fleming will be present to answer questions on how the tapping fees were calculated.

Bryan Hill (Zieglerville Rd)

- 1) Asked if the Township would provide funding sources for Tapping and Benefit Assessment Fees. The Township has not yet come to a decision on this and will look into it as actual costs become more defined. A Pennvest low interest loan program exists for first time sewer connections and the Township will gather more information and flyers on that program.
- 2) Wanted to know where the Goshenhoppen Interceptor is in the timeline. Response: A timeline cannot be established until plans are approved for the Melbourne Hill Project. The developer for the Melbourne Hill Project has not yet submitted a proposal to the Township for approval, however things are moving along and discussions are ongoing.

Ragusa Tract

Ms. Schuehler stated the developers have submitted a revised plan which is currently under review. There are still many items needing to be worked out.

Berger Lane

Ms. Twardowski recently sent a letter to the owner of Berger Road stating that he needs to remove the existing barricade and allow access. Lower Frederick Township, the Homeowners Association and Schwenksville Borough will work together with the owner of Berger Road to come up with a permanent solution to repair the road and make it accessible to Townhome residents and emergency personnel.

Lighting at the Township Building

Ms. Schuehler presented plans to replace lights in the Township parking lots. The supervisors approve to re-lamp the parking lot lights with LED fixtures & ballast at a cost of \$3,000.

Banking

Victory Bank, located in Limerick, has submitted a proposal for remote scanning and other banking services. The proposal was reviewed by the supervisors. Mr. Keenan will work on drafting a Resolution to transfer Township banking services to Victory Bank.

With no further items the Work Session was adjourned at approximately 8:37pm