

LOWER FREDERICK TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes
Supervisor’s Work Session

May 30, 2017

Lower Frederick Township
Municipal Building
53 Spring Mount Road

Meeting called to order by Mr. Bob Yoder, Chairman at approximately 7:00pm

Board of Supervisors

Bob Yoder, Chairman – Present
Ron Kerwood, Vice Chairman – Present
Terry Sacks, Supervisor – Present

Township Staff

Carol Schuehler, P.E. - Present
Tom Keenan, Esq. - Present
Damien Brewster, Esq. – Present
Tom Manning, Roadmaster – Present
Paul Maxey, Chief of Police - Present

Perkiomen Valley Library

Aileen Johnson presented upcoming programs and offerings that are available through the library.

Emergency Management Coordinator

Paul Maxey, Chief of Police, commented that Patrick Roberts, Township Emergency Management Coordinator has spent many hours working to update the emergency management plans for the township. Chief Maxey stated that Mr. Roberts has gone over and above as a volunteer and questioned the possibility of a stipend for his services. There were comments that the fire marshal position is similar in nature and he receives \$1500.00 per year. Mr. Keenan suggested he prepare the appropriate approvals for the June 6, 2017 meeting.

Public Works

Mr. Manning presented a revised estimate for a truck cab replacement. The new price is \$18,115.20 versus a previous estimate.

A motion was made to approve the revised price of \$18,115.20.

Motion: Mr. Kerwood Second: Mr. Sacks Approved: 3-0

Engineer – Carol Schuehler

- **Sambrick Property**: John Aston, Engineer, is looking for approval from the board to move the subdivision forward to planning commission for approval of Component 4A Sewage facilities Planning Module.
- **Pollutant Reduction Plan (PRP)**: The PRP is prepared and ready for advertisement and will be presented at the July 6, 2017 General Meeting.
- **Ditter Subdivision**: The Ditter Subdivision Plan was reviewed, including several waivers recommended by the Township Planning Commission and outlined in Ms. Schuehler’s letter dated May 5, 2017. Mr. Keenan read a prepared addition to one of the waivers requested relating to on-lot sewage systems and storm water management systems when subdividing a 10-acre plot to a family member that is agriculturally related.

A motion to approve the Ditter Subdivision Plan and grant waivers conditioned upon the engineer’s letter and solicitors addition.

Motion: Mr. Sacks Seconded: Mr. Kerwood Approved: 3-0

- Melbourne Hills: Plans for Melbourne Hill Development and Goshenhoppen Overlay Districts were reviewed. The Board of Supervisors unanimous agreement of a 10-foot minimum side yard distance. The sketch plan now moves to the Planning Commission for review.
- Fulmer Road Collection System and Easements: Plans for the Fulmer Road collection system expansion have been prepared, water quality permit has been received and Ms. Schuler is waiting for the NPDES permit to be issued. Ms. Schuehler was granted approval from the Board to speak with property owners and obtain the necessary easements at \$5/linear foot.

Solicitor – Damien Brewster

- The application for the ASA was received by the Township and submitted for publication. The ASA Committee has been established.
 A motion to appoint the ASA Committee to include Terry Sacks, Linda Jansson, Howard Keiser, Bob Yoder and Bryan Hill.
 Motion: Mr. Yoder Seconded: Mr. Sacks Approved: 3-0
- Permission has been granted from Mr. Frias to proceed with the survey of Berger Lane and that survey is underway.
- An Executive Session was held at the Lower Frederick Township Building on May 12, 2017 at 12:00 noon to discuss a personnel matter. Present at the meeting were Mr. Brewster, labor council Chris Gerber, Vice Chairman Ron Kerwood and Supervisor Terry Sacks.
- An Executive Session was held at the Lower Frederick Township Building on May 17, 2017 at 1:30pm to discuss a personnel matter. Present at the meeting was Mr. Brewster, Vice-Chairman Ron Kerwood and Supervisor Terry Sacks. Labor council Chris Gerber participated by phone.
- Mr. Brewster’s office received an Employment Severance Agreement signed by former Township Manager Tamara Twardowski.
 A motion to approve the Employment Severance Agreement of Tamara Twardowski.
 Motion: Mr. Kerwood Seconded: Mr. Sacks *Approved: 2-0
 *Mr. Yoder abstained from this vote
- Executive Session to follow tonight’s meeting.

Public Comment

Phil Smith (Gerloff Road): Mr. Smith recommends the Board meet with other partners of the Stone Hill Preserve to re-evaluate rules, regulations, goals and objectives since its inception in 2000. Mr. Smith will work on an agenda.

With no further items the Work Session was adjourned at approximately 8:50pm.