

## LOWER FREDERICK TOWNSHIP BOARD OF SUPERVISORS

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Meeting Minutes	February 2, 2016	LF Municipal Building 53 Spring Mount Road
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<b>Board of Supervisors:</b>	Bob Yoder, Chairman	Present
	Ron Kerwood, Vice Chairman	Present
	Terry Sacks, Supervisor	Present
<b>Township Staff:</b>	Tamara Twardowski, Manager	Present
	Carol Schuehler, Engineer	Present
	Damien, Brewster, Esq.	Present

### Meeting Minutes:

January 4, 2016 Reorganization Meeting –

A motion to approve the minutes of the January 4, 2016 Reorganization Meeting -

Motion – Mr. Yoder Second Motion – Mr. Sacks

Motion Approved by a 3-0 Vote

January 4, 2016 Regular Meeting –

A motion to approve the minutes of the January 4, 2016 Regular Meeting –

Motion – Mr. Yoder Second Motion – Mr. Kerwood

Motion Approved by a 3-0 Vote

January 26, 2016 Work Session –

Mr. Yoder discussed the minutes presented for the meeting. The Supervisors approved a ratification of the snow emergency from the January 22<sup>nd</sup> storm. They gave authorization for advertising a public hearing for the flood plain ordinance. They also gave authorization to advertise the ordinance related to the payoff of Police and Fire radios and to submit the first payment. Authorization was given to prepare a bid package for road work. There was discussion for the collection system on Riverside Ave. and Fulmer Road. They also discussed Melbourne Hills development.

A motion to approve the minutes of the January 26, 2016 meeting –

Motion – Mr. Yoder Second Motion – Mr. Sacks

Motion Approved by a 3-0 Vote

Public Comment –

Brian Hill, 11 Zieglerville Road – questioned if there was consideration taken for sewer connections for the problem areas in the township as a possible joint venture between the new development and the township

Response – Yes properties in that area that have issues will be included

Doris Swanson, Salford Station Road – questioned if there was anything finalized for a bid package

Response – No we are in the early stages

Sharon Perfidio, Salford Station Road – If you finish the tank in 2016 is this area automatic

Response – No. As the area shows on the Act 537 it is part of the Goshenhoppen interceptor

### **Reports:**

#### Treasurer

Ms. Lorraine Cuddy, Treasurer submitted the monthly financial report for the Supervisors review.

A motion to approve the Treasurer's report and pay all bills –

Motion – Mr. Kerwood            Second Motion – Mr. Sacks

Motion Approved by a 3-0 Vote

At this point Mr. Yoder turned the meeting over to Ms. Twardowski.

#### Engineer

The Supervisors accepted a proposal from Earth Engineering to drill test holes along the route of the proposed collection system line. Ms. Schuehler and the Roadmaster recommended the township issue a request for bids to seal certain township roads. The FEMA maps have been updated in recent years and the new maps take effect on March 2, 2016.

#### Solicitor

Mr. Brewster related that his office reviewed a notice of violation and denial of permit application issued by the township. The office discussed real estate tax exemption and forgiveness of school board property taxes for the Smith tract on Meng Road. They continued work on revising the property maintenance code. The office researched whether an engineering study is required for an application for conditional use in the floodplain district. They reviewed and modified documents related to emergency radio equipment for use by the township and prepared the legal notice of intent to adopt the ordinance. They attended a meeting with the township manager, township engineer and representatives of the Melborune Hill development. The office worked with the township engineer on amendments to the floodplain conservation district. They reviewed 63 filed sewer liens and filed 90 lien satisfactions.

#### Public Comment

David Schmitt, Meng Road – questioned the notice of violation in Mr. Brewster's report relating that he believes it is his. He questioned voicing an opinion this evening. Response – it was related to a driveway and he had received a letter from the Township stating the procedure for appealing the violation. It would not be appropriate for the board to respond tonight. There is a procedure to be followed under the township code. The hearing for your review would be a public hearing.

#### Public Works

Mr. Tom Manning, Road Master submitted his monthly report. The crew had one snow plowing event. They received salt deliveries. They repaired a rotted cab on the backhoe, spot lights at

the sewer plant, the trucks and equipment after the storm. They mixed up 70 tons of salt and ciders to refill bin. They did ditch work on Smith Road and on Bavington Road. They worked at Colonial Park.

### Code Enforcement

Mr. Mark John Code Enforcement Officer submitted his monthly report. There were four Building Permits issued for an estimated construction value of \$21,100.00. There were 4 Use and Occupancy permits issued.

### Police

Chief Paul Maxey submitted his report for the month of January. There were 100 incidents with 75 of them handled by Lower Frederick Police Department and 25 incidents handled by State Police. The department extended their gratitude for a donation they received from a resident on Goshen Road.

### Ambulance

Plymouth Community Ambulance Assoc. responded to 77 calls in January with 15 of those calls in Lower Frederick Township.

### Planning Commission

Ms. Twardowski reviewed the minutes of the January 14<sup>th</sup> meeting. They held their Reorganization meeting electing Chuck Yeiser, Chair, Ernie Schmitt, Vice Chair, and Phil Smith, Secretary. Mr. Tim Hendricks was present to discuss the Melbourne Hill project and the transfer of development rights for the property with the Cichocki property that is also on Little Road. They anticipate Mr. Hendricks returning for the February meeting with a revised plan showing the second entrance and the number of units. They also discussed the transfer of development ordinance and the floodplain ordinance changes.

### Manager

- 2007 Dodge Charger – This police vehicle is in need of repairs and has been out of commission. Another police department has expressed interest.

A motion approving Chief Maxey's recommendation to transfer the 2007 Dodge Charger to Lower Pottsgrove Police Department as a donation –

Motion – Mr. Kerwood                      Second Motion – Mr. Yoder

Motion Approved by a 3-0 Vote

- Cuddy Park Improvements - A pavilion or a gazebo was part of the original plan for Cuddy Park. The Park Board is requesting a 16 X 30 pavilion with a concrete slab. The pavilion at Coble Park is 20 X 40 and it was decided to use these same dimensions at Cuddy Park. The township manager will work with the road master putting a plan together for review.

David Schmitt – What will you do with all of the impervious surface? Was the rain

garden designed to handle it?

Response – we have a rain garden in the park. The 20X40 size discussed is under 1,000 square feet so storm water does not have to be addressed. Should the Township exceed 1000 sq feet we would conform with the stormwater requirements.

Brian Hill – Questioned if there were concerns for kids hanging out and possible damage with it being in such a remote area.

Response – It is definitely an issue and a concern but you can't let it stop you

Donna Irick, LF Park Board – related that the Park Board also asked for some picnic tables and benches.

- Wheel Loader – Tires were needed. With the approaching snow storm Ms. Twardowski gave approval for purchase in the amount of \$2,009.68

A motion giving ratification of tires for the 621 wheel loader in the amount of \$2,009.68

Motion – Mr. Yoder Second Motion – Mr. Sacks

Motion Approved by a 3-0 Vote

- New bollard lights – a photo was received from Gamon Electric for bollard lights for the municipal parking lot. The quote on the three bollards and the installation is \$2,255.

A motion approving the purchase of bollard lights at the cost of \$2,255 from Gamon Electric.

Motion – Mr. Yoder Second – Mr. Kerwood

Motion Approved by a 3-0 Vote

- Agriculture Security – The township received a letter from Ms. Kenny of Little Road requesting the township to accept her property into the Agriculture Security Area. Lower Frederick Township belongs to Upper Frederick's. The application was forwarded to Upper Frederick Township. It will be on the agenda for their February meeting. They will be sending official documentation such as a resolution for the board to sign.

#### Public Comment

Mr. Schmitt – continued discussion regarding the notice of violation and denial permit application he received. He explained the stone area that he put on his property.

Response – the township ordinance calls a gravel driveway an impervious surface. The ordinance allows for a hearing to address his objections if he wants to appeal, but there will not be discussion regarding it this evening. Statements and comments are permitted from Mr. Schmitt but this board does not have all the information to answer questions accurately

Ms. Kenny – discussed her property that she is looking to put into the Agriculture Security Area.

A motion to adjourn the meeting was made and seconded. Meeting Adjourned.