

## LOWER FREDERICK TOWNSHIP BOARD OF SUPERVISORS

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Meeting Minutes

January 26, 2016

LF Municipal Building  
53 Spring Mount Road

Meeting called to order by Mr. Bob Yoder, Chairman at approximately 7:00 pm

Prior to the works session an information meeting was held for the Township Manager to provide information relevant to Transfer of Development Ordinances.

**Board of Supervisors**

Bob Yoder, Chairman – Present

Ron Kerwood, Vice Chairman – Present

Terry Sacks, Supervisor – Present

**Township Staff**

Tamara Twardowski, Manager - Present

Carol Schuehler, Engineer - Present

Damien Brewster, Esq. – Present

Tom Manning, Roadmaster – Present

**Ratification of Snow Emergency**

A motion giving ratification of the snow emergency that took place Friday January 22, 2016 at 11:00pm to Sunday January 23<sup>rd</sup> at noon –

Motion – Mr. Yoder      Second Motion – Mr. Kerwood

Motion Approved by a 3-0 vote

**Flood Plain Ordinance**

Ms. Schuehler related that the new FEMA flood plain maps have been published and they become effective on March 2, 2016. The township is required to update their ordinances to match new federal regulations in reference to the new maps. A draft of the map was presented to the Planning Commission and the township solicitor.

A motion giving authorization for advertising the ordinance to allow for a public hearing to be held at the March 1, 2016 meeting.

Motion – Mr. Yoder      Second Motion – Mr. Sacks

Motion Approved by a 3-0 Vote

**County Radios**

The financing for police and fire radios was done through the county. They have requested an ordinance referencing a payoff in five years. They also are requesting authorization of a promissory note with them that payments are made to Delaware Valley Regional Financing Authority or their agent.

A motion giving authorization to advertise the ordinance related to the payoff of radios and to submit the first payment of approximately \$10,400.00 –

Motion – Mr. Yoder      Second Motion – Mr. Sacks

Motion Approved by a 3-0 Vote

**Public Works Purchase**

Mr. Manning discussed the purchase of 20 cones, 10 barricades and LED flashing lights from Garden State Highway Products at a cost of \$1,064.00

Motion – Mr. Yoder      Second Motion – Mr. Sacks

Motion Approved by a 3-0 Vote

Oil and Chip Bid Authorization

Ms. Schuehler submitted documentation regarding the 5 miles of township roads that she and Mr. Manning have selected for this process. Ms. Schuehler explained that she would like to acquire pricing for both chip sealing and micro surfacing for a price comparison.

A motion authorizing preparation of a bid package for road work as Ms. Schuehler discussed this evening –

Motion – Mr. Yoder      Second Motion – Mr. Sacks

Motion Approved by a 3-0 Vote

Collection System on Riverside Ave. and Fulmer Road

Ms. Schuehler discussed the excavation of the project. Two quotes were received for drilling test holes for Bedrock along the sewer route. The proposal from Earth Engineering, Inc. for \$7,700.00 and TRC, Mount Laurel, New Jersey for \$11,330.00.

A motion authorizing the test hole drilling proposal from Earth Engineering, Inc. contingent upon the contract review from the township solicitor in the amount of \$7,700.00

Motion – Mr. Yoder      Second Motion – Mr. Sacks

Motion Approved by 3-0 Vote

Electronic Recycling

Skippack Township is planning to hold an electronic recycling day. They reached out to the regional municipalities asking if they would be interested in a joint effort. The primary set up and advertising would be handled by Skippack. With a joint effort it would cost each municipality \$400. The Supervisors agreed to take part in the program.

47 Cemetery Lane

Settlement is scheduled for February 1<sup>st</sup>. Two items were not completed on the October punch list. The supervisors agreed that an escrow to the township should be posted for \$2,000.00 to allow for the Use and Occupancy permit to be authorized.

Melbourne Hills

Discussion took place regarding the proposed Transfer of Development Rights from the Cichocki property to the Melbourne Hills site. Tim Hendricks has requested feedback on whether the Planning Commission and Supervisors would accept a 75 unit development. This is just a little less than a 1-1 transfer, as the original parcel could have 47 units and the Cichocki property could have another 30. The Planning Commission, while in favor of the TDR concept, felt that it was the Supervisors decision as to how many lots. The Supervisors were generally in agreement that the concept that a 1 to 1 transfer ratio was reasonable. Additionally, the Supervisors authorized staff and consultants to start working on a TDR ordinance, with consideration of sending and receiving areas that would focus on access to township infrastructure. Sewer service for the project was also briefly discussed.

Public Comment

Members of the Planning Commission were present. There were no questions or comments.

Motion to adjourn the meeting was made and seconded.