

LOWER FREDERICK TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes

October 4, 2016

Lower Frederick Township
Municipal Building
53 Spring Mount Road

Bob Yoder, Chairman called the meeting to order at approximately 7:00 pm followed by the Pledge of Allegiance.

Board of Supervisors Present: Bob Yoder, Chairman
Ron Kerwood, Vice Chairman
Terry Sacks, Supervisor

Township Staff Present: Tamara Twardowski, Manger
Carol Schuehler, Engineer
Tom Keenan, Esquire

Meeting Minutes:

Mr. Yoder requested to table the Supervisors Work Session meeting minutes from August and September 2016 and approve them at a later time.

A motion to approve the minutes of the September 6, 2016 Regular Meeting –
Motion – Mr. Yoder Second Motion – Mr. Kerwood Approved – Mr. Sacks

A motion to approve the Treasurer's report and pay all bills –
Motion – Mr. Kerwood Second Motion – Mr. Sacks Approved – Mr. Yoder

Meeting turned over to Ms. Twardowski

Representative Marci Toepel

Ms. Toepel stated she is touching base with the 11 municipalities in her district. She appreciates a very good working relationship with Ms. Twardowski and Lower Frederick Township. Her office is now located in Gilbertsville and plans to hold an open house there in December.

Joan Schmitt (209 Silverbrook) asked when the Zieglerville Bridge on Route 29 & 73 would be completed. Ms. Twardowski stated the project was on schedule to be completed by the end of December 2016.

Ms. Toepel stated there is an upcoming project that will close Sumneytown Pike completely for 3 bridge repairs, possibly diverting traffic into the area. We don't know the official detour routes at this time. The start date of that project keeps changing.

Reports:

Engineer

Ms. Schuehler submitted and presented her monthly report.

- Thirteen manholes were lined with final inspection scheduled in the coming days.
- MS4 permit – this is the permit for Municipal Separate Storm Sewer System Renewal. An application for permit renewal is due September 2017. This one is more cumbersome than before as it requires a Pollution Reduction Plan (PRP) to be submitted with the application. Preliminary information was submitted to aid the township in budgeting for the next round of Stormwater regulations & requirements.

Ms. Schuehler explained the PRP is aimed at estimating and reducing pollutants to creeks that have been deemed deficient by DEP. Specifically in Lower Frederick we'll need to do a PRP for impairment of nutrients to the Goshenhopen Creek. After the permit renewal we'll need to do a PRP for the Perkiomen Creek for pathogens. Any township which the Goshenhopen Creek passes thru is required to have a PRP. The Goshenhopen Creek handles the on-site sewer system for the Upper Frederick townhome area.

Brian Hill, 11 Zieglerville Road Commented that the Goshenhopen Creek runs along the back end of Zieglerville Road which has several residents with homes right up against the Goshenhopen Creek having on lot septic systems with leech fields. In terms of solutions could the proposed 537 Sewer Plan help with the PRP? Ms. Schuehler stated the proposed 537 Sewer Plan which would tie those homes into the sewer may be helpful toward the PRP. The problem is for DEP you need to submit a plan that could be accomplished within 5 years and she is not sure the township will be able to implement sewers that quickly. We will probably have to implement more stormwater type methods in addressing the PRP at this time.

Doris Swanson (Salford Station Road) wanted to know who did the testing and where the water was tested. Ms. Schuehler said the DEP did the testing but she did not know where the samples were taken. She further stated they must be taking samples from multiple locations but they're not sharing that information publicly.

Solicitor

Tom Keenan submitted and presented his monthly report.

- He is working on a revision to the Use and Occupancy requirements for residential resale for one and two family dwellings.
- Conducted the conditional use hearing for the Sacks Conditional Use Application. Prepared the Conditional Use decision for the Sacks Conditional Use Application.
- Prepared a response to an inquiry from the Pennsylvania Department of Conservation and Natural Resources in regard to Coble Park.
- Prepared some correspondence for all the participants in the Agricultural Security Area in Lower Frederick.
- Finalized and filed a grinder pump agreement with the Recorder of Deeds Office.
- Reviewed water cut off procedures for non-payment of sewer bills.

- Prepared an opinion on rebidding requirements for situations where no bids are received on the first bid request.
- Filed 56 sewer liens with the Prothonotary's office and prepared letters to the persons subject to a lien for non-payment.

Tamara Twardowski presented reports on the following departments for September:

Public Works

- Assisted Upper Frederick with paving
- Installed new grill and picnic tables at the pavilion in Cuddy Park.
- Became certified to install porous paving at Cuddy Park.
- Started fall road mowing
- Worked on signage and advertising for the upcoming Park Board events.

Fall Fest is happening at Foy Park from 1:00 – 3:00pm Saturday, October 22, 2016. Rain date will be Sunday, October 23, 2016.

Police

During the month of September there were 122 incidents requiring police assistance. Lower Frederick Township Police responded to 100 incidences, 22 were handled by the state police in their absence. They received checks totaling \$350.42 from various sources throughout the county representing fines and restitution paid by defendants.

Sewer Plant Bids

Building and Electrical Bids were received for the plant September 20th, 2016. We will be sending out advertisement for rebidding for HVAC and plumbing. Gannett Fleming reviewed the qualifications and financials from Lobar and Garden Spot and the low bid for the plant was \$6,050,000. The low bid for the electrical work was \$979,900. These bids are in line with our projected numbers. Gannett Fleming will oversee the building of the plant with someone on site during the entire process.

A motion to move forward with a Notice of Intent to Award to Apparent Low Bidders (Low Bar and Garden Spot).

Motion – Mr. Yoder Second Motion – Mr. Kerwood Approved- Mr. Sacks

The next General Meeting will be held Tuesday, November 1, 2016.

Mr. Yoder called for an Executive Session following tonight's meeting.

Mr. Kerwood mentioned that Bob Menchs' office is sponsoring a shredding event October 22, 2016 from 9am-11am. You can take up to 6 bags of paper for shredding at no cost.

Public Comment

Sharon Perfidio, Salford Station Road stated the 102.9 WMGG bonfire will be held at Spring Mount Ski Area Saturday, October 22, 2016 which is the same day as the Fall Fest event at Foy Park.

Joan Schmitt (209 Silverbrook) mentioned that Upper Salford is having their big Community Day the weekend of October 15, 2016.

A motion to end tonight's meeting

Motion – Mr. Yoder Second Motion – Mr. Kerwood Approved – Mr. Sacks