

LOWER FREDERICK TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes

September 27, 2016

Lower Frederick Township
Municipal Building
53 Spring Mount Road

Meeting called to order by Mr. Bob Yoder, Chairman at approximately 7:00pm

Board of Supervisors

Bob Yoder, Chairman – Present
Ron Kerwood, Vice Chairman – Present
Terry Sacks, Supervisor – Present

Township Staff

Tamara Twardowski, Manager - Present
Carol Schuehler, Engineer - Present
Tom Keenan, Esq. – Present
Tom Manning, Road Master – Present

Administrative Items

Concrete Wall at Township Building

Price from Bob Herrlinger Masonry to fix concrete is \$7,000. \$10,000 was budgeted for 2016 for building maintenance. We also received quote to repair 2 brick retaining walls out front for \$17,000. This estimate was obtained to be included in 2017 budget.

Motion to have Bob Herrlinger fix concrete wall for \$7,000

Motion – Mr. Yoder Second- Mr. Kerwood

Motion approved by 3-0 vote.

Crosswalks, Spring Mount Townhomes

Ms. Twardowski received a request from a resident in the townhomes for painted crosswalks at 3 intersections. According to Ms. Schuehler stop signs on Village Drive were installed by the Homeowners Association, not the Township as they do not meet the warrants outlined by Penn Dot. If the crosswalk was installed it would be a mid-block crosswalk which requires a PennDot permit. Putting in a crosswalk at the location without Penn Dot approval could result in liability. . Mr. Yoder stated crosswalks are for safety and just because the stop signs may not be legally installed it isn't a good enough reason to not put them in. Mr. Keenan said there are many illegal stop signs in Pennsylvania and although the stop signs are not legal the supervisors have the privilege to put the crosswalks in. Not all the crosswalks would be on township roads, some are private roads. Mr. Manning went to each of the intersections to determine curb cuts and some of them don't have sidewalks. The supervisors are not opposed to the idea but need to take a closer look to determine the best time to move forward. It may be an appropriate time to do the crosswalks when the roads involved need repaving or are included as part of the plan to connect them to the Perkiomen Trail.

Computer for Police Department

Purchase of a new computer for the police department is in the 2016 budget, the proposed cost is \$1,390 (includes a 3 year warranty gold support). The supervisors want to know all that's included in the \$1,390 (monitor, software, support, etc). Ms. Twardowski will find out that information & see if better pricing is available according to the needs of the police department. This computer will replace a 9-year old workstation.

Resale Use and Occupancy Ordinance amendment

Mr. Keenan revised ordinance 58-9 as per the discussion held at the last supervisors work session. The revised checklist of items was reviewed. The cost of the existing Resale Use and Occupancy Permit is \$75. Under the proposed changes the permit would be issued at no charge upon the townships receipt of a notarized affidavit certifying the checklist was completed by either the buyer or seller. This applies to the resale of a single or two family dwelling units only. The supervisors gave Mr. Keenan the permission advertise the ordinance change as is required by law.

Perkiomen Trail

Mr. Yoder would like Lower Frederick Township to begin maintaining the section of the Perkiomen Trail running parallel to Route 29 between Ortino's Restaurant and Delphi Junction. This section of the trail is being used but isn't maintained. It is overgrown, accumulates trash and is dangerous in certain sections where the trail has eroded deep ditches due to water overflow from Route 29. Mr. Keenan spoke with Ron Wood at the County who said "NO" to the idea because there is no public access to either end of the trail and they don't want us to do it. Mr. Wood also said they have long range plans for that section as part of the Sunrise Mill Trail. Mr. Keenan will find out who the property owners are at either end of the trail and reach out to someone else at the County. Easement may be required.

Barrett's Zoning Hearing October 24, 2016

There is a Zoning Hearing scheduled for October 24th for 11 Kratz Road. They're proposing an addition and accessory apartment. They're looking for a variance for the front yard setback, expansion of the non-conforming building and allowance of the accessory apartment. The property is 7 acres. The proposed addition is 1,232 sq. ft., the existing dwelling is 987 sq ft. One of the neighbors expressed concern to Ms. Twardowski regarding the allowance of the accessory apartment. She suggested that they come to the zoning hearing.

Sewer Plant

Ms. Twardowski gave an update for the sewer plant. Qualifications and financials for the electrical contractor are being reviewed by the sewer Engineer, Gannett Flemming. The goal is to have everything in order by October 4th to issue a Notice of Intent to proceed which allows them to get bonds and such. Ms. Twardowski would like permission to re-advertise the mechanical and plumbing contract for the building as we did not receive any bids for that.

Mr. Yoder thanked Mr. Manning for painting the wall on Crystal Drive.

Mr. Kerwood was pleased the recent building of the Pavilion at Cuddy Park was posted on Facebook. It's important for residents to be kept aware of improvements being made.

With no further agenda items the meeting was adjourned.