



LOWER FREDERICK TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes
General Meeting

December 5, 2017

Lower Frederick Township
Municipal Building
53 Spring Mount Road

Bob Yoder, Chairman called the meeting to order at approximately 7:00 pm followed by the Pledge of Allegiance.

Board of Supervisors Present:

Bob Yoder – Chairman
Ron Kerwood-Vice Chm
Terry Sacks, Supervisor

Township Staff Present:

Kevin R. Tobias-Twp. Manager
Tom Keenan, Esquire
Carol Schuehler, PE
Paul Maxey – Police Chief

Approval of Meeting Minutes

A motion to approve the Meeting Minutes of November 8, 2017

Motion – Mr. Yoder Seconded – Mr. Sacks Approved: 3-0

Correspondence

Perkiomen Watershed Conservancy, Plymouth Community Ambulance Monthly Report for November 2017, LFT Park and Recreation Board Minutes for November 2017, Planning Commission Minutes for October and November 2017.

Administrative Actions

A motion to approve the Treasurer’s Report and pay all bills

Motion – Mr. Yoder Seconded – Mr. Sacks Approved 3-0

A motion to approve Amendment to Police Pension Plan – Ordinance #17-02

Motion – Mr. Sacks Seconded – Mr. Kerwood Approved 2-0

At the request of the Chairman, Manager Tobias made announcement that the Public Comment period of the meeting would take place after reports from departments.

Reports

Solicitor: Presented by Tom Keenan. Attached is a copy of his report.

Police: Presented by Chief Maxey. Attached is a copy of the report

A motion to approve a purchase of sedan for the Police Department at a 2018 budgeted cost of \$34,000.00

Motion: Mr. Kerwood Second: Mr. Sacks Approved: 3-0

Discussion ensued regarding the speed enforcement area which was being conducted on December 5, 2017. Supervisor Kerwood stated that he became concerned when he heard that the area to be enforced had been posted on social media. Mr. Jacobs commented that he feels that the posting of the area was a good idea, and served a purpose of limiting speeding in the designated area. Mr. Kerwood disagreed and a short dialogue took place. Chairman Yoder interceded and instructed Mr. Jacobs to continue this conversation during the public comment period.

Engineer: Presented by Ms. Schuehler. Attached is a copy of her report. Ms. Schuehler read aloud again the letter received from the Montgomery County Conservation District which stated no violations on the Ragusa Tract.

Motion to approve Ragusa Development Sewage Facilities Planning Module

Motion: Mr. Yoder Second: Mr. Sacks Approved: 3-0

Motion to approve lot survey for Coble Park for a cost not to exceed \$8,100.00 be approved.

Motion: Mr. Yoder Second: Mr. Sacks Approved: 3-0

Public Works: Presented by Manager Tobias Attached is a copy of the report

Ambulance: Listed with the Correspondence

Manager: No report

Motion to approve Ordinance #2017-03 Non-residential Sewer Rates

Motion: Mr. Yoder Second: Mr. Kerwood Approved: 3-0

Motion to approve Resolution #2017-58 Payment of limited and specific payment of bills on line

Motion: Mr. Yoder Second: Mr. Kerwood Approved: 3-0

Motion to approve payment request #2 Garden State Mechanical in the amount of \$28,260.00

Motion: Mr. Yoder Second: Mr. Sacks Approved: 3-0

Motion to approve payment request #4 Garden State Electrical in the amount of \$80,550.00

Motion: Mr. Yoder Second: Mr. Sacks Approved: 3-0

Motion to approve Resolution #2017-59 amending per annum and quarterly sewer rentals and charges for nonresidential properties

Motion: Mr. Yoder Second: Mr. Sacks Approved: 3-0

Motion to approve Resolution #2017-60 Prohibiting the placement of Category 4 Casinos within the boundaries of the township.

Motion: Mr. Yoder

Second: Mr. Sacks

Approved: 3-0

Public Comment

Chairman Yoder congratulated Vice Chairman Kerwood on his years of service to the board and wished him well moving forward

Marla Hexter (Mine Hill Road): Expressed concern regarding placement of public comment on the agenda, and also utilizing surplus funds to balance the 2018 budget.

Warren Jacobs (Fulmer Road): Made comment regarding the PA Museum Commission and their impact on the Ragusa Tract review. In addition he requested that Engineer Schuehler read aloud the letter from the Museum Commission addressed to Mike Sodl.

Linda Jansson (Simmons Road): Requested that changes made to the proposed 2018 budget be reflected on the copy listed on the web site. Also expressed concern regarding the numbering of requests for payment in relation to the sewage treatment plant construction project.

Ernie Schmidt (Silverbrook): Explained to the board and public the history regarding the public bidding for the sewage treatment construction. Mr. Schmidt was a member of the board of supervisors at the time the project was bid. He stated that a number of engineering firms were interviewed by the board to oversee and act as project managers for the project. Upon interviews with interested engineering firms, Gannet Fleming was chosen by the board.
Larry Cohen (27 Mine Hill Road): Expressed concerns with the electrical costs as they relate to the sewage treatment plant construction project.

Bob Burns (Zieglerville Road): Questioned whether the township has yet received a proposed homeowners agreement with the HOA for the Ragusa Tract development. Engineer Schuehler stated that such an agreement has not been received yet.

Phil Smith (Gerloff Road): Asked the board to consider adding to the proposed conditions for the Ragusa Tract buffer areas. Expressed concerns with the developments relationship with the water conservancy.

Bryan Hill (Zieglerville Road): Questioned whether the township has explored alternate sewage treatment systems

Marla Hexter (27 Mine Hill Road): Asked if reports from the various departments could be posted on the township website along with the minutes. Manager Tobias stated that he will explore this possibility.

Motion to adjourn: Mr. Yoder

Seconded: Mr. Sacks

Approved: 3-0

Respectfully Submitted
Kevin R. Tobias, Secretary

LOWER FREDERICK TOWNSHIP

DECEMBER 4, 2017
FINANCIAL REPORT

GENERAL FUND

Opening Balance	472,656.73	
Expenses November	<u>52,624.33</u>	
Balance	420,032.40	
Transfer from cd	102,022.90	
	<u>254,992.30</u>	
	<u>255,057.27</u>	
Balance	1,032,104.87	
Revenue	<u>181,823.08</u>	
Cash on Hand	1,213,927.95	
Expenses	<u>56,931.07</u>	
Closing Balance	1,156,996.88	
Less Fulton Bank	357,000.00	Investment
Less Victory Bank	<u>255,000.00</u>	Investment
Closing Balance	544,996.88	
CD due 11/21/17 - ..65%	253,340.24	
Interest	1717.03	
Trans to General	255,057.27	Acct closed
CD due 11/21/17 -.65%	253,404.79	
Interest	1,587.51	
Trans to General	254,92.30	Account closed
CD due 11/21/17 .65%	101,361.91	
Interest	660.90	
Trans to General	102,022.90	Account closed
Fulton Bank		
Closing Balance	201,201.67	
SAVINGS ACCOUNT		
Closing balance	92,682.11	

**SOLICITOR'S REPORT
LOWER FREDERICK TOWNSHIP
DECEMBER 5, 2017**

- OUR OFFICE PREPARED AN ORDINANCE WHICH GIVES A TAX CREDIT TO VOLUNTEER FIREFIGHTERS. THIS ORDINANCE WILL BE CONSIDERED BY THE TOWNSHIP SUPERVISORS IN THE FUTURE.
- OUR OFFICE WORKED ON A PROBLEM CONCERNING COBLE PARK AND A REPLACEMENT OF A SMALL PORTION OF THE PARK WITH NEW LANDS DEDICATED FOR RECREATION AS REQUIRED BY THE NATIONAL PARK SERVICE.
- WE PREPARED A RESOLUTION AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE THE PENNDOT MASTER CASTING AGREEMENT.
- WE ATTENDED THE NOVEMBER 8TH BOARD OF SUPERVISORS MEETING AND THE WORKSHOP MEETING ON NOVEMBER 28TH.
- OUR OFFICE PREPARED A RESOLUTION CONCERNING ONLINE BILL PAYMENTS AND RESOLVED THE CONFLICTS WITH PRIOR ORDINANCES AND RESOLUTIONS.
- OUR OFFICE PREPARED A RESOLUTION BANNING CATEGORY 4 CASINOS WITHIN LOWER FREDERICK TOWNSHIP.
- WE WORKED ON LEGAL ISSUES CONCERNING THE RAGUSA LAND DEVELOPMENT PROJECT.

Lower Frederick Township Police Department Activity Report
November 2017

Gentleman:

- ‡ During the month of November there were 153 incidents requiring police assistance.
- ‡ 123 incidents were responded to by the Lower Frederick Township Police Department.
- ‡ 30 incidents were handled by the Pennsylvania State Police in our absence.
- ‡ The Police Department received checks totaling the amount of \$37.93 from various sources throughout Montgomery County. This money represents fines and restitution paid by defendants in criminal and traffic related matters.

Respectfully Submitted,

Paul E. Maxey
Chief of Police



December 2017 Engineers Report

Resolution for Creekside (Ragusa) Subdivision Sewage Planning

A resolution is presented for your consideration tonight for sewage facilities planning for the subdivision on Zeiglerville Road. The planning document proposes connection of the 39 proposed homes and the two existing homes to public sewer. Our office has reviewed the documents to confirm they are complete, and offers no objection to the plan as submitted.

We do note that resident Janssens raised concern about the Planning Commission's completion of component 4A with regard to presence of historic resources. The PHMC letter for this project noted no above ground historic properties. They noted a high probability of archeological sites in the area, but declined to perform further evaluation. The Planning Commission addressed the Component 4A review, and properly checked off there are no known historic or archeological resources in the project area.

Perkiomen Watershed Conservancy

Lower Frederick Township is required to meet minimum control measures of the MS4 program, including public education and outreach, public involvement, and training for municipal staff. Addressing these requirements involves time and money. We always look for efficient ways to address these requirements, seeking maximum value while minimizing cost. Upon review of the current membership program with the PWC, I recommend the Board consider joining PWC as a benefactor member to take advantage of program benefits.

21 Cepp Road

A review was issued last week for a grading and stormwater permit associated with construction of a new home on the wooded lot at 21 Cepp Road.

Coble Park

A proposal is presented for your consideration. The proposal is for survey and creation of a plan of subdivision to change the configuration of two township owned lots that are Coble Park. It was brought to the Townships attention that when the salt shed was constructed almost 20 years ago, it was placed over land obtained with DCNR funding. DCNR has requested that the lot line be reconfigured to exclude the land containing public works facilities. This proposal is for the survey and plan to address that request.

That concludes my report this evening. I am happy to address any questions you may have on these or other Township Engineering matters.

**PUBLIC WORKS REPORT
DECEMBER 2017
DURING THE MONTH OF NOVEMBER THE
PUBLIC WORKS DEPARTMENT PERFORMED
THE FOLLOWING WORK IN ADDITION TO
ROUTINE OPERATIONS**

- 1. We Mowed parks and open spaces**
- 2. We patch Woodside ave from latter ail repair**
- 3. We put spreaders on and got plow ready**
- 4. Put new riser in MH# 424**
- 5. We did 5 sump pipe inspections**



PLYMOUTH COMMUNITY AMBULANCE ASSOCIATION
902 GERMANTOWN PIKE
PLYMOUTH MEETING, PA 19462
PHONE (610)277-2776 FAX (610)277-8449

MUNICIPAL CALL SUMMARY
Lower Frederick Township
October 2017

Dear Supervisors,

PCAA responded to the following number of calls for the month of October 2017:

Monthly Total = 17

Year to Date = 172

Anyone interested in an Ambulance Membership or if they have any questions – please call 610-277-2776 & ask for the billing department.

Thank you for your support!

Respectfully,

Linda Kehs
Billing Coordinator
610-277-2776 ext 153



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902 GERMANTOWN PIKE
PLYMOUTH MEETING, PA 19462
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MUNICIPAL CALL SUMMARY
Lower Frederick Township
November 2017

Dear Supervisors,

PCAA responded to the following number of calls for the month of November 2017:

Monthly Total = 16

Year to Date = 188

Anyone interested in an Ambulance Membership or if they have any questions – please call 610-277-2776 & ask for the billing department.

Thank you for your support!

Respectfully,

Linda Kehs
Billing Coordinator
610-277-2776 ext 153