

LOWER FREDERICK TOWNSHIP

Organizational Meeting

January 2, 2018

APPOINTMENTS FOR THE YEAR 2018

Organizational Meeting called to order at 7:00pm, followed by the Pledge of Allegiance.

Announcements – Township meetings are recorded for the purpose of preparing the minutes and the recording is destroyed when the minutes are approved.

The Oath of Office was administered to Marla Hexter as Supervisor for Township and Jennifer Bryan as newly elected Auditor

ROLL CALL

Bob Yoder	Tom Keenan
Terry Sacks	Carol Schuehler
Marla Hexter	Kevin R. Tobias

Meeting turned over to Tom Keenan to act as President pro-tem during reorganization.

Nominations for Chairman of the Board of Supervisors – Bob Yoder

Motion Made – Terry Sacks	Second Motion – Bob Yoder
Motion approved by 3-0 Vote	

Meeting turned over to Bob Yoder, Chairman of the Board of Supervisors

Nominations for Vice-Chairman of the Board of Supervisors – Terry Sacks

Motion made – Bob Yoder	Second Motion – Marla Hexter
Motion Approved by 3-0 Vote	

Solicitor	Keenan, Ciccitto & Associates
Motion made – Bob Yoder	Tom Keenan, Damien Brewster
Supervisor Hexter Voted Nay	Second Motion – Terry Sacks
	Motion Approved : 2-1
Engineer	Carol Schuehler
Motion made – Bob Yoder	Second Motion – Terry Sacks
Supervisor Hexter Voted Nay	
Motion Approved: 2-1	
Township Secretary	Kevin R. Tobias
Motion Made – Bob Yoder	Second Motion- Marla Hexter
Motion Approved: 3-0	
Treasurer	Lorraine Cuddy
Motion Made – Bob Yoder	Second Motion – Marla Hexter
Motion Approved: 3-0	
Building Code Official	LTL Consultants, Ltd.
Motion Made – Bob Yoder	Second Motion – Marla Hexter
Motion Approved: 3-0	
Code Enforcement and Zoning Officer	LTL Consultants, Ltd.
Motion Made – Bob Yoder	Second Motion – Marla Hexter
Motion Approved: 3-0	
Alternate Building Code Official	
Assistant Zoning Officer	Kevin R. Tobias
Motion Made – Bob Yoder	Second Motion - Marla Hexter
Motion Approved: 3-0	
Pension Chief Administrative Officer	Kevin R. Tobias
Motion Made – Bob Yoder	Second Motion- Marla Hexter
Motion Approved: 3-0	
Emergency Management Coordinator	Patrick Roberts
Motion Made - Terry Sacks	Second Motion- Bob Yoder
Motion Approved: 3-0	
Fire Marshall	Tom Gamon
Motion Made – Terry Sacks	Second Motion – Marla Hexter
Motion Approved: 3-0	

Zoning Hearing Board Solicitor	Joseph Kuhls, Esquire
Motion Tabled	
Vacancy Board	Supervisors and Loren Szcensy
Motion Made – Terry Sacks	Second Motion – Bob Yoder
Approved 3-0	
Traffic Expert – for Subdivision & Land Dev.	Carol Schuehler and other traffic expert as deemed necessary
Motion Made – Terry Sacks	Second Motion – Marla Hexter
Supervisor Hexter voted Ney	Motion Approved: 2-1
UCC Appeals Board Member	Joshua Aiken
Motion Made – Terry Sacks	Second Motion – Bob Yoder
Motion Approved: 3-0	
Audit Firm	Kimmel, Lorah, and Associates, LLP.
Motion Made – Terry Sacks	Second Motion – Marla Hexter
Motion Approved: 3-0	
Ambulance Board Rep 2017/18	Bill McGovern
Motion Made – Terry Sacks	Second Motion – Bob Yoder
Motion Approved: 3-0	

PLANNING COMMISSION

Two positions to be appointed – New term to expire 2021
Charles Yeiser
Pamela Hartman
 Motion to appoint: Marla Hexter
 Second Motion - Bob Yoder
 Motion to appoint by 3-0 Vote

- Term expiring 2018 - Hans Schweikert and Barb Colletti
- Term expiring 2019 - Ernest Schmidt and Ranier Keown
- Term expiring 2020 - Phil Smith
- Term expiring 2021 - Charles Yeiser and Pamela Hartman

CENTRAL PERKIOMEN VALLEY REGIONAL PLANNING COMMISSION

Two positions to be appointed: One Supervisor and One Planning Commission
New term to expire 2018 for both positions.
 Marla Hexter - Supervisor
 Chuck Yeiser - Planning commission.

Motion to Appoint : Bob Yoder
Second Motion – Marla Hexter
Motion to appoint with 3-0 vote

ZONING HEARING BOARD

One position to be appointed - new term to expire 2020

Bill McGovern

Motion to appoint: Bob Yoder Second Motion: Marla Hexter

Motion Approved: 3-0

Alternate Zoning Hearing Board Member

Joan Schmidt

Motion to appoint: Bob Yoder Second Motion: Terry Sacks

Supervisor Hexter abstained

Motion Approved: 2-0

Term expiring 2018 - Bryan Hill

Term expiring 2019 - Michael Yarock

PARK AND RECREATION BOARD

Supervisor Hexter voluntarily stepped down from her position on the Park and Recreation Board

2 positions to be appointed - new term to expire December 31, 2022

Elizabeth Kerwood, Pamela Reich, Jackie O’Neil, Janet Landeau, Daniel Orfe

Motion to Appoint Janet Landeau, Elizabeth Kerwood– Bob Yoder

Second Motion – Terry Sacks

Motion to appoint by 3-0 vote

Term expiring December 31, 2018 - Cathi Miller, Pamela Reich

Term expiring December 31, 2019 - David Heckman, Jackie O’Neil

Motion to appoint: Marla Hexter Second motion: Terry Sacks

Motion to appoint: 3-0

Term expiring December 31, 2020 - Robin McGovern, Donalyn Irick

Term expiring December 31, 2021 - Warren Jacobs

Term expiring December 31. 2022 - Janet Landeau, Elizabeth Kerwood

Motion to appoint Bonnie Yoder

Motion made: Terry Sacks Second Motion: Marla Hexter

Supervisor Yoder recused himself from the vote and sign memorandum for conflict of interest.

Vote was 1-1 Motion fails

*As a result of the tie, and as a stipulation in the Second Class Township Code, the individual who has the conflict may vote.

Motion to appoint Bonnie Yoder as Asst. Treasurer approved 2-1

- 18-7 In accordance with State Code the Supervisors will receive an annual salary of \$1,875.00, paid in equal monthly installments of 156.25
- 18-8 The 1% Real Estate Transfer Tax is reenacted. Collector by statute will be Montgomery County Recorder of Deeds.
- 18-9 The 1.4% Earned Income Tax is reenacted. The Collector for the year will be Berkheimer Associates at 1.2% on the gross amount.
- 18-10 The snow removal exchange with Limerick as it applies to Meng and Grebe Road is reenacted, according to the agreement.
- 18-11 The snow removal exchange with Upper Frederick Township as it applies to Kratz Road, Krause Road and Swamp Creek Road is reenacted according to agreement.
- 18-12 Continue the Payroll Fund for the purpose of deposit and payment of payroll and payment of payroll taxes.
- 18-13 The Township will impose a penalty of 10% charged for unpaid real estate taxes that remain unpaid for four months after date of tax notice.
- 18-14 There will be a penalty of 10% charged for unpaid fire hydrant taxes that remain unpaid for four months after date of tax notice, allow a discount of 2% paid in first 60 days.
- 18-15 There will be a \$25.00 charge for all checks returned for insufficient funds.
- 18-16 Set Manager's Bond at \$300,000 as per Ordinance 03-03
- 18-17 Fee Schedule – unchanged from 2015

Motion to accept Resolutions 18-1 through 18-17 - Bob Yoder
Second Motion – Marla Hexter
Motion approved by 3-0 vote.