

LOWER FREDERICK TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes
General Meeting

January 2, 2018

Lower Frederick
Municipal Building
53 Spring Mount Road

Announcements – Township meetings are recorded for the purpose of preparing the minutes and the recording is destroyed when the minutes are approved.

Bob Yoder, Chairman, called the meeting to order at approximately 8:00 pm.

Board of Supervisors Present:

Bob Yoder, Chairman
Terry Sacks, Vice-Chm.
Marla Hexter, Supervisor

Township Staff Present:

Kevin R. Tobias- Manager
Tom Keenan, Esquire
Carol Schuehler, PE
Paul E. Maxey – Chief of Police

Correspondence:

Planning Commission Minutes – December, 2017
Camelot Abstract for Real Estate Tax Refund
Motion made by Supervisor Hexter, seconded by Chairman Yoder to refund Camelot Abstract for a real estate tax refund in the amount of \$2,149.50. Supervisor Hexter just requested clarification regarding the tax refund and distribution Approved: 3-0
Perkiomen Valley Library
Park and Recreation Board Minutes – December 2017

Treasurer's Report

Motion to accept December and January 2018 Treasurer's Report.
Motion made by Supervisor Hexter, Seconded by Vice Chairman Sacks and approved 3-0

Public Comment – Agenda Items

Bob Burns (Zieglerville Road): Questioned the correspondence from Library. Was informed that the letter received was a 'thank you' for the \$3,000.00 donation from the township.

Reports

Solicitor: Presented by Tom Keenan. Attached is a copy of his report.
Motion to instruct Solicitor to draft and send letter regarding Agricultural Security Area to affected resident. Motion made by Chairman Yoder, Seconded by Supervisor Hexter
Approved 3-0

Motion made to approve Resolution 2018-03 approving terms and conditions of employment for Township Manager. Motion made by Supervisor Hexter, Seconded by Vice Chairman Sacks.

Approved: 3-0

Engineer: Presented by Ms. Schuehler. Attached is a copy of her report.

Ron Kerwood (North Gravel Pike): Questioned the status of the completion of the new Sewage Treatment Plant. Manager Tobias updated the construction costs as well.

Bob Burns (Zieglerville Road): Questioned Ms. Schuehler on the advertisement placed in the Mercury regarding sewage connections and planning module for Creekside at Perkiomen development.

Police: Presented by Chief Maxey. Attached is a copy of his report. The manager added that the board had expressed interest in forming a traffic calming committee. The Chief elaborated on the committee and suggested that the formation would be a good idea to help solve some of the issues related to traffic. Manager and Engineer to coordinate formation of committee.

Public Works: Monthly report from Mr. Manning is attached. Presented by Manager Tobias

Manager: Presented by Kevin Tobias

Motion made to disburse the following payments in relation to construction of the sewer treatment plant.

Lobar Inc. Request #11	\$232,437.79
Garden Spot Mechanical	\$22,005.00
Garden Spot Electrical	\$201,358.79
Lobar Inc. Request #12	\$269,307.33
Clipper Pipe and Services Inc. #1	\$54,459.72
Lobar Inc. Change Order #7	\$7,957.71

A motion was made to approve payment requests as presented. Motion made by Chairman Yoder, seconded by Supervisor Hexter. Approved 3-0

Manager presented the board with information regarding the upcoming PSATS Conference in Hershey. Interested individuals are requested to contact the Manager with their intentions.

Motion made by Chairman Yoder, seconded by Vice Chairman Sacks to appoint Supervisor Hexter as the voting delegate for the township.

Manager presented the Supervisors with Resolution #2018- 19 in opposition to the HB 1620 which would severely limit PA municipalities in regulating public rights of way in relation to public utilities. Motion to approve resolution. Supervisor Hexter further added her insight into

the parameters of the resolution. Motion made by Chairman Yoder, seconded by Supervisor Hexter Approved: 3-0

Old Business

No Old Business

New Business

Manager updated the board in regards to the status of the Township Newsletter

Manager updated the board with information to update the Codified Ordinances of the Township and the updating of Ordinances passed in 2017. In addition, the manager requested that a motion to approve Resolution #2018-19, which details updating the sewer tapping fees be approved.

Motion made by Chairman Yoder, Seconded by Supervisor Hexter Approved 3-0

Public Comment

Bob Burns (Zieglerville Road) Questioned the possibility of reopening the 2018 Budget. His other question focused on the salary of the auditors. Supervisor Hexter added that if the budget was to increase by 10%, this would necessitate reopening the budget. He further added a comment regarding the employment of Carol Schuehler as the sole owner of Value of Engineering. Carol further explained that she has left Cedarville Engineering, and is properly bonded and insured. Her hourly rates are less expensive than Cedarville and is honored to serve the township. Supervisor Yoder added that by changing professional services does create a difficult situation. Those professional providers do provide an added benefit because of their institutional knowledge. Mr. Burns questioned the status of the establishment of an HOA with Creekside at Perkiomen. Solicitor Keenan made assurances that all conditions for the development will be adhered to.

Jacqueline O'Neil (105 Schwenk Road) Ms. O'Neil presented to the board her support of the township enforcing the requirements as stipulated in the Conditional Final Approval for the Ragusa Tract. Supervisor Yoder commented on the buffering at the Spring Mount Townhomes.

Leo Swanson Questioned the Supervisors regarding the status of restricting truck traffic on Gerloff Road. Solicitor Keenan stated the Ordinance will be voted upon at the February 6, 2018 meeting.

Phil Smith (Gerloff Road) Added further to his letter regarding buffering as earlier distributed to the Supervisors.

Supervisor Yoder took the time to personally thank the Township Manager and Police Chief for their service and effort.

Ron Kerwood (Gravel Pike Road) Commented on the advantages of the knowledge and experience that some of the township vendors have is an added benefit.

Supervisor also made special note and thank you to Lorraine Cuddy for her service to the township.

Pam Reich (Gerloff Road) Commented on the possibility of the township adding to the police force and creating a full time department. Chairman Yoder made comment about the high quality of service being provided.

Bill McGovern (107 Memorial Road) Commented on the viability of forming a regional police and the viability of exploring the process of implementing such a force.

Bob Burns (Zieglerville Road) Further commented on Mr. McGovern's comments regarding a regional police force.

Pam Hartman (Spring Mt. Road) Commented on the benefits of employing a local police force as opposed to being members of a regional force.

Barbara Swanson (101 Yerger Road) Questioned the board regarding the process involved with the franchise fee. Manager Tobias was able to explain the fee and the distribution of those monies to the township.

Motion to adjourn: Mr. Yoder
Time: 8:28pm

Seconded: Mr. Sacks

Approved: 2-0

SOLICITOR'S REPORT
LOWER FREDERICK TOWNSHIP

JANUARY 2, 2018

- OUR OFFICE PREPARED AN ORDINANCE FORBIDDING TRUCKS ON GERLOFF ROAD IN ACCORDANCE WITH SECTION 158-17 OF THE LOWER FREDERICK TOWNSHIP CODE.
- OUR OFFICE REVIEWED THE PROCEDURES FOR THE PASSAGE OF A TOWNSHIP BUDGET AND REVIEWED A RESOLUTION REGARDING THE SAME.
- OUR OFFICE WORKED WITH THE TOWNSHIP MANAGER ON CONCERNS WITH THE REORGANIZATION MEETING AND THE SCOPE OF BUSINESS CONDUCTED AT THAT MEETING.
- OUR OFFICE WORKED ON THE ONGOING COBLE PARK ISSUES CONCERNING A SURVEY WHICH NEEDS TO BE ACCOMPLISHED AND CONVERSATIONS WITH THE PENNSYLVANIA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES.
- I ATTENDED THE PUBLIC MEETING OF THE BOARD OF SUPERVISORS ON THE 5TH OF DECEMBER AND DAMIEN BREWSTER FROM OUR OFFICE ATTENDED THE WORK SESSION ON THE 19TH OF DECEMBER.
- I PROVIDED ADVICE TO THE TOWNSHIP CONCERNING A RIGHT-TO-KNOW REQUEST.

- WE PREPARED AN ADVERTISEMENT AND FOLLOWED THROUGH WITH PLACING IT IN THE MERCURY FOR THE FIREFIGHTER TAX RELIEF ORDINANCE.
- WE ACCOMPLISHED SOME WORK ON THE SEWER EASEMENTS NEEDED TO EXPAND THE SEWAGE SYSTEM WITH THE EXPECTED OPENING OF THE NEW SEWER PLANT.
- WE DID PRELIMINARY WORK ON THE REQUEST FOR A CONDITIONAL USE HEARING BY SACKS AND SONS.
- OUR OFFICE DID WORK ON THE RAGUSA SUBDIVISION (NOW KNOWN AS CREEKSIDE AT PERKIOMEN VALLEY), LAND DEVELOPMENT PROJECT, INCLUDING THE FINALIZATION OF THE DEVELOPMENT AGREEMENT.



December 2017 Engineers Report

Resolution for Creekside (Ragusa) Subdivision Sewage Planning

A resolution is presented for your consideration tonight for sewage facilities planning for the subdivision on Zeiglerville Road. The planning document proposes connection of the 39 proposed homes and the two existing homes to public sewer. Our office has reviewed the documents to confirm they are complete, and offers no objection to the plan as submitted.

We do note that resident Jannsens raised concern about the Planning Commission's completion of component 4A with regard to presence of historic resources. The PHMC letter for this project noted no above ground historic properties. They noted a high probability of archeological sites in the area, but declined to perform further evaluation. The Planning Commission addressed the Component 4A review, and properly checked off there are no known historic or archeological resources in the project area.

Perkiomen Watershed Conservancy

Lower Frederick Township is required to meet minimum control measures of the MS4 program, including public education and outreach, public involvement, and training for municipal staff. Addressing these requirements involves time and money. We always look for efficient ways to address these requirements, seeking maximum value while minimizing cost. Upon review of the current membership program with the PWC, I recommend the Board consider joining PWC as a benefactor member to take advantage of program benefits.

21 Cepp Road

A review was issued last week for a grading and stormwater permit associated with construction of a new home on the wooded lot at 21 Cepp Road.

Coble Park

A proposal is presented for your consideration. The proposal is for survey and creation of a plan of subdivision to change the configuration of two township owned lots that are Coble Park. It was brought to the Townships attention that when the salt shed was constructed almost 20 years ago, it was placed over land obtained with DCNR funding. DCNR has requested that the lot line be reconfigured to exclude the land containing public works facilities. This proposal is for the survey and plan to address that request.

That concludes my report this evening. I am happy to address any questions you may have on these or other Township Engineering matters.



LOWER FREDERICK TOWNSHIP POLICE

53 Spring Mount Road - Box 253
Zieglerville, Pennsylvania 19492
Telephone No.: 610-287-4434
Fax No.: 610-287-3719
chiefmaxey@lowerfrederick.org

POLICE CHIEF

Paul E. Maxey

Lower Frederick Township Police Department Activity Report *December 2017*

Gentleman:

- ✦ During the month of December there were 160 incidents requiring police assistance.
- ✦ 113 incidents were responded to by the Lower Frederick Township Police Department.
- ✦ 47 incidents were handled by the Pennsylvania State Police in our absence.

- ✦ The Police Department received checks totaling the amount of \$97.38 from various sources throughout Montgomery County. This money represents fines and restitution paid by defendants in criminal and traffic related matters.

Respectfully Submitted,

Paul E. Maxey
Chief of Police

PUBLIC WORKS REPORT

January 2018

**DURING THE MONTH OF DECEMBER THE
PUBLIC WORKS DEPARTMENT PERFORMED
THE FOLLOWING WORK IN ADDITION TO
ROUTINE OPERATIONS**

- 1. We finished getting trucks ready for the plowing**
- 2. We had 3 salt events**
- 3. We did 2 sump pump in sections**
- 4. We haul in and mixed up cinders**
- 5. We put heat tape on the sludge holding tank**
- 6. Empty and washed trucks after salting event**