

**Lower Frederick Township
Parks and Recreation Board Meeting Minutes**

April 2nd 2018

Next meeting Monday May 7th at 7PM

Members present: David Heckman, Donalynn Irick, Warren Jacobs, Elizabeth Kerwood, Robin McGovern, Jackie O'Neil, Pamela Reich

Members absent: Janet Luneau, Cathi Miller

Guests: Bob Burns, Ron Kerwood, Dan Hartman

Approval of Meeting Minutes

A motion was submitted to approve the March Minutes. Approved.

Successful Easter Egg Hunt

Attendance at the egg hunt was estimated at approximately 300 and was well received. Many thanks to our police and emergency services for their assistance and to Ted Kerwood Winslow who did such an excellent job as the Easter Bunny. Thanks also to Ron and Elizabeth Kerwood for providing the activity books for the little ones. Elizabeth suggested there should be a roped off area for the toddlers in future years to improve their experience.

Stewards for Lower Frederick Township

Bob Burns provided updated posters for the Wine-O-Bingo to be held Saturday, April 21 from 7 to 10 pm at the Adello Vineyard Winery. Tickets are available through the Stewards at 484-374-0282 or at adellowines.com. Bob also noted possible local business/group donations for park benches with memorial plaques. Bob will be getting bench costs so that the Board can pursue donations.

New Roadside Sign Boards

Donalynn noted that the Park Board sandwich board signs are in poor condition and need to be replaced. Motion was approved to purchase two new sign boards along with letter kits with larger letters.

2018 Park Board Summer Concert

Warren Jacobs has confirmed John Flynn is available for the July 26th Summer Concert date. His fee is \$900.00 with a \$300 cancellation fee. The contract will be forwarded to Kevin Tobias for approval and execution.

Inventory of Parks

The Park Board is responsible for the inventory of our parks and their features. Warren Jacobs presented a comprehensive list of the parks. Jackie O'Neil provided a compiled inventory checklist incorporating her assets checklist with the playground safety checklist provided by Cathi Miller and park development objectives by Pam Reich. Park inventories were assigned to members of the Board as follows:

1. Cuddy Park – Janet Luneau, Donalynn Irick

2. Coble Park – Elizabeth Kerwood
3. Foy park – Donalynn Ireck
4. Colonial Park – Janet Luneau, Donalynn Ireck
5. Stone Hill – David Heckman
6. CVS Circle – Robin McGovern
7. Second Street Park – Robin McGovern
8. Cedar Hill Tot Lott; Cedar Hill Laureen Rd Open Space; Cedar Hill open space between Berger and Grimley Rds. – Jackie O’Neil, Pam Reich, Warren Jacobs

All inventories are to be completed for the next Board meeting on May 7th. In addition, pictures should be taken and a short description of what activities and age groups each park is particularly good for. The pictures and descriptions will be posted up on the LF website to help promote park use. Members are also asked to develop ideas for park development, maintenance needs and improvements while conducting the inventories. Pam volunteered to collect this information and start to compile a project list for each park.

There was a discussion on how to collect public input on desired park features and activities. For example, Warren noted there is a plan for Colonial Park to have Ultimate Frisbee and it seems to be something for which there is interest. David Heckman agreed and noted there are already teams playing the game. David suggested that Board activities such as the Fall Fest are good opportunities to gather public input. Jackie volunteered to conduct interviews with local businesses and residents to gather input and suggestions.

Lantern Fly Information

Jackie O’Neil provided information packages from the Pennsylvania Department of Agriculture on the Lantern Fly infestation now impacting Lower Frederick and the surrounding areas. Boards members discussed how to best use the information. Warren noted that localized spraying by homeowners is not likely to be effective with the broad infestation. Even small area chemical use can have detrimental impacts on surface run-off, groundwater and drinking wells. Key is to inspect and avoid moving the insect in any life stage to uninfected areas on woody plant material, live plants, cars or equipment. Jackie will compose a posting for the LF website with the link to the Penna. Department of Agriculture for further information.

Marla Hexter Resignation

Donalynn read Marla Hexter’s letter of resignation from the Park Board necessitated due to the member limit of 9.

Meeting adjourned