



LOWER FREDERICK TOWNSHIP
January 2, 2018
APPOINTMENTS FOR THE YEAR 2018

Organizational Meeting called to order at 7:00 p.m.

OATH OF OFFICE – Marla Hexter
 Jennifer Bryan

PLEDGE OF ALLEGIANCE

Announcements – Township meetings are recorded for the purpose of preparing the minutes and the recording is destroyed when the minutes are approved.

ROLL CALL

Robert Yoder	Tom Keenan
Terry Sacks	Carol Schuehler
Marla Hexter	Kevin Tobias

Meeting turned over to Tom Keenan to act as President pro-tem during reorganization.

Nominations for Chairman of the Board of Supervisors –

Motion Made –	Second Motion –
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Meeting turned over to Chairman of the Board of Supervisors –

Nominations for Vice-Chairman of the Board of Supervisors –

Motion made –	Second Motion –
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Solicitor	Keenan, Ciccitto & Associates Tom Keenan, Damien Brewster
Engineer	Value Engineering Inc. Carol Schuehler
Township Secretary	Kevin R. Tobias
Treasurer	Lorraine Cuddy
Building Code Official	LTL Consultants, Ltd.
Code Enforcement and Zoning Officer	LTL Consultants, Ltd.
Alternate Building Code Official	
Assistant Zoning Officer	Kevin R. Tobias
Pension Chief Administrative Officer	Kevin R. Tobias
Emergency Management Coordinator	Patrick Roberts
Fire Marshall	Tom Gamon
Zoning Hearing Board Solicitor	Joseph Kuhls, Esquire
Vacancy Board	Supervisors and Loren Szcensy
Traffic Expert – for Subdivision & Land Dev.	Carol Schuehler and other traffic expert as deemed necessary
UCC Appeals Board Member	Joshua Aiken
Audit Firm	Kimmel, Lorah, and Associates, LLP.
Ambulance Board Rep 2018/19	Bill McGovern
Motion to approve appointments -	Second Motion –

PLANNING COMMISSION

Two positions to be appointed – new term to expire 2020

Charles Yeiser
Pamela Hartman

Motion to appoint -

Second Motion -

Hans Schweikert and Barbara Colletti
Term expiration 2018
Ernest Schmitt and Ranier Keown
Term Expiration 2019
Charles Yeiser and Pamela Hartman
Term expiration 2020

CENTRAL PERKIOMEN VALLEY REGIONAL PLANNING COMMISSION -

One Supervisor and One Planning Commission

2017 appointments were Bob Yoder, Supervisor and Chuck Yeiser, Planning Commission

One position to be appointed - Marla Hexter

Motion

Second

ZONING HEARING BOARD

One person to be appointed to position

New term expiration 2020 Bill McGovern

Alternate Zoning Hearing Board Member - Joan Schmitt

Motion to appoint

Second Motion -

Bryan Hill
Term expiration 2018
Michael Yarock
Term expiration 2019

PARK and RECREATION BOARD

2 Members to be appointed to term expiring Dec 31, 2022

Elizabeth Kerwood, Pamela Reich, Jackie O’Neil, Janet Luneau, Daniel Orfe

Motion to Appoint

Second

Cathi Miller, Marla Hexter
Term Expiring Dec 31, 2018

David Heckman, (Vacant)
Term expiring Dec 31, 2019

Robin McGovern, Donalyn Irick
Term expiring Dec 31, 2020

Warren Jacobs
Term Expiring Dec 31, 2021

Vacant, Vacant
Term Expiring Dec 31, 2022

Motion to Appoint Bonnie Yoder as
Assistant Treasurer

Motion to Appoint Second

AGRICULTURAL SECURITY ADVISORY BOARD

1 Resident of the Township to be Appointed by the Board
Daniel Orfe

Howard Keyser
Terry Sacks
Terry Bird
Bob Yoder
Vacant

RESOLUTIONS FOR THE YEAR 2018

- 18-1 The meeting place to be Lower Frederick Township Building, 53 Spring Mount Rd., Schwenksville, PA. 19473. Meetings to be held the first Tuesday of each month at 7:00 p.m. (except November, the first Wednesday) due to Election Day.
- 18-2 Meeting place for the work sessions will be Lower Frederick Township building. Meetings will be held the last Tuesday of each month at 7:00 p.m.
- 18-3 Appointing Township Manager as Kevin R. Tobias at a 2018 salary of \$74,500.00 and with the benefits as set forth in the Memorandum of Understanding.
- 18-4 Victory Bank will be the depository. Checks require two signatures.
- 18-5 Recommend Treasurer and Asst. Treasurer's bond to be set at \$500,000.00.
- 18-6 The rate of compensation for each of the members of the Township Zoning Hearing Board is \$50.00 per hearing.
- 18-7 In accordance with State Code the Supervisors will receive an annual salary of \$1,875.00, paid in equal monthly installments of 156.25
- 18-8 The 1% Real Estate Transfer Tax is reenacted. Collector by statute will be Montgomery County Recorder of Deeds.

- 18-9 The 1.4% Earned Income Tax is reenacted. The Collector for the year will be Berkheimer Associates at 1.2% on the gross amount.
- 18-10 The snow removal exchange with Limerick as it applies to Meng and Grebe Road is reenacted, according to the agreement.
- 18-11 The snow removal exchange with Upper Frederick Township as it applies to Kratz Road, Krause Road and Swamp Creek Road is reenacted according to agreement.
- 18-12 Continue the Payroll Fund for the purpose of deposit and payment of payroll and payment of payroll taxes.
- 18-13 The Township will impose a penalty of 10% charged for unpaid real estate taxes that remain unpaid for four months after date of tax notice.
- 18-14 There will be a penalty of 10% charged for unpaid fire hydrant taxes that remain unpaid for four months after date of tax notice, allow a discount of 2% paid in first 60 days.
- 18-15 There will be a \$25.00 charge for all checks returned for insufficient funds.
- 18-16 Cable Franchise Filing Fee: \$1,500.00 to review and negotiate the contract.
- 18-17 Set Manager's Bond at \$300,000 as per Ordinance 03-03
- 18-18 Fee Schedule – As attached to Resolution #18-18

Motion to accept Resolutions 18-1 through 18-18

Second Motion -