

LOWER FREDERICK TOWNSHIP COMPREHENSIVE PLAN STEERING COMMITTEE MEETING MINUTES

Meeting Minutes, December 20, 2018, 53 Spring Mount Rd. Schwenksville, Pa. 19473

Meeting called to order at 6:55 pm.

Present for Roll Call:

Members:

Charles Yeiser, Chairman

Ernie Schmitt

Philip A. Smith, Recording Secretary

Pam Reich

Crystal Gilchrist

Other Township Officials Present:

Mr. Chuck Liedike, LFT Supervisor

Mr. Terry Fedorchak, LFT Manager

Mr. Andrew Bellwoar, Esq., Township Solicitor

MCPC Planner:

Julia Detwiler, MCPC Community Planner

1. General Introduction of a Municipal Comprehensive Plan, lead by Mr. Yeiser and Mrs. Gilchrist

Mr. Chuck Yeiser, LFTCPSC Chairperson gave some opening statements concerning the Comprehensive Plan's intent, and proposed objectives.

Mrs. Gilchrist, LFT resident and MCPC employee gave a definitive explanation of how a Comprehensive Plan enables a community to develop a common vision and clear set of goals for the future. Mrs. Gilchrist expressed that it is imperative to engage and gain the public support of this document. The Township needs to be very proactive in securing public input and participation.

Mr. Yeiser and Mrs. Gilchrist both stated the primary goal of the evening meeting would be to determine how best to gain public participation and public input into the Comprehensive Plan's development.

Mr. Smith volunteered to act as the LFTCPSC's recording secretary. In that the Steering Committee is a temporary adjunct committee the minutes will be deseminated and distributed with no official approval required. These minutes will be made publicly available using the Township's website.

2. Introduction of the Steering Committee Members

The members of the LFTCPSC introduced themselves and gave a brief summary of their residency associated credentials.

3. Review of the "Lower Frederick Township Comprehensive Plan Proposed Scope of Work", document dated December 20, 2018, presented by Julia Detwiler, MCPC Community Planner

As part of the contracted agreement with MCPC, Mrs. Julia Detwiler will provide services and guidance to the Township's development of a comprehensive plan. MCPC will be providing data collection services, graphics/printing services, meeting representation, and coordination/alignment with the Central Perkiomen Valley Regional Planning Commissions's Comprehensive Plan.

Mrs. Reich LFTCPSC member- expressed a concern and question about the alignment of the Lower Frederick Township Comprehensive Plans development and those of our neighboring municipalities. It was noted by Mrs. Detwiler that this is an issue that will be addressed within the LFT Plan's development.

The scope of the LFTCP has been categorized into seven titled phases:

1. Kick Off
2. Analysis
3. Public Engagement Part #1
4. Synthesis and Planning
5. Engagement Part #2
6. Draft Final Plan
7. Adoption

Mrs. Gilchrist noted that the plans' development must be looked at by comparing the established goals and the possible ramifications of each.

4. General Discussions and Committee Members Input

The committee discussed the means and strategies for gaining public members participation particularly in joining the needed "task force committees". Proposed and discussed were the use of:

- * print ads and surveys
- * phone surveys
- * websites and e-outreach
- * postings
- * social media
- * word of mouth

Mr. Liedike, Supervisors stated that it is the preference of the LFT Board of Supervisors to have the authority to have the justification to approve all applicants for task force committee membership. The LFTCPSC members support this position. Those members of the public wishing to join/participate will be forwarded to the LFT BoS for vetting and acceptance. Mr. Schmitt established a list for interested persons to sign up.

Mr. Terry Fedorchak, the new LFT Manager introduced himself to the LFTCPSC membership.

Mrs. Reich volunteered to contact local businesses to see if advertisements can be posted within their establishments.

Mr. Smith recommended that the committee members review the "data analysis categories" to see if those listed can be congealed into actual task force committees at the upcoming organizational meeting.

Mr. Yeiser noted that the next meeting of the LFTCPSC will take place on January 17, 2019 at 6:00 pm. This will serve as the official launch of the LFT Comprehensive Plan.

5. Adjournment

The meeting concluded at 7:00 pm.

