



**LOWER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS
GENERAL MEETING AGENDA**

MARCH 7, 2023

7:00PM

(REVISED 2023.3.06)

We will also broadcast the meeting via teleconference. Join the meeting from your computer, tablet or smartphone - <https://zoom.us/j/9421239469> or dial in via phone 1-929-205-6099 and enter the Meeting code: 942-123-9469. Submit comments before the meeting via email at manager@lowerfrederick.org.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

ROLL CALL

Board:

Marla Hexter, Chair
Dan Orfe, Vice-Chair
Terry Bird
Terry Sacks
Chuck Yeiser

Staff:

Jason Wager, Township Manger
Carol Schuehler, PE, Engineer
Peter Nelson, Esq., Solicitor
Sgt. **Brian** Cass, Police Officer

ANNOUNCEMENTS

- *Township meetings are recorded for the purpose of preparing the minutes and the recording is destroyed 6 months after the minutes are approved. This meeting will also be recorded by the teleconference provider.*
- *It is requested that all persons wishing to speak before the Board shall state their name, address, and the subject matter upon which they wish to speak for the record. In the interest of facilitating the business of the Board, all persons addressing the Board shall be limited to (2) minutes unless such time is extended by the Chair for good cause. Individuals are requested to remain in their seats and to respect when other persons are speaking. The Board of Supervisors will provide a reasonable opportunity for citizens to comment on any non-agenda items after all agenda items have been addressed, but prior to the adjournment of the public meeting (Adopted 1/30/18)*

March 2023 Township Meetings:

March 8 – Open Space Committee
March 16 – Planning Commission
March 20 – EAC

March 28 – BOS Work Session
April 3 – Park & Recreation Board

ADMINISTRATIVE ACTIONS

Meeting Minutes to adopt

- **January 3 Re-Organization & General Meeting**

Treasurer's Report

Fund Balances: (As of 2/28/2023)

- General Fund (\$1,112,302)
- General Capital (\$98,924)
- Hydrant Fund (\$16,402)
- Sewer Fund (\$671,537)
- ARPA/COVID Relief Fund (\$502,679)
- Liquid Fuels Fund (\$367,026)
- Developer Escrows (\$265,356)
- Open Space Fund (\$168,901)
- CD's (\$900,648)

Payment of Bills

February 4 – March 3, 2023

- General Fund = \$89,972.07
- Sewer Fund = \$31,920.16
- Sewer Capital = \$291,671.35
- Liquid Fuels Fund = \$ 22,134.21

TOTAL = \$ 435,698.23

PROFESSIONAL/STAFF REPORTS

Engineer Report

Solicitor Report

Township Staff Reports

- Police Chief
- Fire Co.
- Ambulance
- Public Works

BUSINESS

- a. Sambrick Subdivision Waiver Requests
- b. Lecmar (1467 N. Gravel Pike) Final Land Development Plan Approval
- c. JEP, LLC – Consider Approval of Opinion & Order for Conditional Use Application
- d. **Resolution 2023R-07** - Annual Criteria for Local Tax Program
- e. Lower Frederick Volunteer Fire Fighters 2022 Tax Relief list approval
- f. 2023 Equipment Bid award
- g. Sewer Extension Project – Doli Construction Release #3
- h. Park & Recreation Board Appointments
- i. DCED Survey of Financial Condition report
- j. Admin & Police copier approval
- k. Fee Schedule DRAFT discussion

TOWNSHIP BOARD & COMMISSION REPORTS

- Environmental Advisory Council
- Planning Commission
- Open Space Committee
- Park and Recreation Board

PUBLIC COMMENT

SUPERVISOR COMMENT

ADJOURNMENT