



**LOWER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS
GENERAL MEETING AGENDA**

**APRIL 4, 2023
7:00PM
(REVISED 2023.4.03)**

We will also broadcast the meeting via teleconference. Join the meeting from your computer, tablet or smartphone - <https://zoom.us/j/9421239469> or dial in via phone 1-929-205-6099 and enter the Meeting code: 942-123-9469. Submit comments before the meeting via email at manager@lowerfrederick.org.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

ROLL CALL

Board:

Marla Hexter, Chair
Dan Orfe, Vice-Chair
Terry Bird
Terry Sacks
Chuck Yeiser

Staff:

Jason Wager, Township Manger
Carol Schuehler, PE, Engineer
Peter Nelson, Esq., Solicitor
Brian Cass, Police Sergeant
Paul Maxey, Police Chief

ANNOUNCEMENTS

- *Township meetings are recorded for the purpose of preparing the minutes and the recording is destroyed 6 months after the minutes are approved. This meeting will also be recorded by the teleconference provider.*
- *It is requested that all persons wishing to speak before the Board shall state their name, address, and the subject matter upon which they wish to speak for the record. In the interest of facilitating the business of the Board, all persons addressing the Board shall be limited to (2) minutes unless such time is extended by the Chair for good cause. Individuals are requested to remain in their seats and to respect when other persons are speaking. The Board of Supervisors will provide a reasonable opportunity for citizens to comment on any non-agenda items after all agenda items have been addressed, but prior to the adjournment of the public meeting (Adopted 1/30/18)*

April 2023 Township Meetings:

April 10 - ZHB Hearings - ZHB#2023-02 & 03
April 12 - Open Space Committee
April 17 – EAC

April 18 - BOS Work Session
April 20 - Planning Commission
May 1- Park & Recreation Board

CITATION AWARD PRESENTATION – Township resident Travis Reiter

ADMINISTRATIVE ACTIONS

Meeting Minutes to adopt

- **January 3 Re-Organization & General Meeting**
- **January 24 Work Session Meeting**
- **February 7 General Meeting**
- **February 21 Special Meeting**

Treasurer’s Report

Fund Balances: (As of 3/31/2023)

- | | |
|--------------------------------------|---------------------------------|
| • General Fund (\$1,131,756) | Liquid Fuels Fund (\$512,395) |
| • General Capital (\$99,260) | Developer Escrows (\$1,511,950) |
| • Hydrant Fund (\$16,746) | Open Space Fund (\$176,211) |
| • Sewer Fund (\$637,459) | CD’s (\$900,856) |
| • ARPA/COVID Relief Fund (\$502,679) | |

Payment of Bills

March 4 – March 31, 2023

- **General Fund = \$92,088.42**
- **Sewer Fund = \$27,372.57**
- **Sewer Capital = \$291,671.35**

TOTAL = \$ 454,496.69

PROFESSIONAL/STAFF REPORTS

Engineer Report

Solicitor Report

Township Staff Reports

- Police Chief
- Fire Co.
- Ambulance
- Public Works

BUSINESS

- Cable Franchise Agreement – Comcast discussion
- Resolution – Fee Schedule
- Resolution – Meeting Policy
- Resolution – Township building use
- Resolution – Colonial Park fill removal policy
- Stormwater O&M agreement approvals – 46 Kratz Road & 117th 3rd Avenue
- ZHB Application ZHB#2023-02 – 121 Mine Hill Road
- ZHB Application ZHB#2023-03 – 297 Smith Road
- EAC Appointments – Hunsberger & Lonesky
- Sewer Extension Project – Doli Construction Release #4
- Copier (Admin & Police) lease approval
- FEMA Mitigation – project approvals
- Public Works mower purchase authorization

TOWNSHIP BOARD & COMMISSION REPORTS

- Environmental Advisory Council
 - Bird Town application
- Planning Commission
- Open Space Committee
 - OSC Committee Request
- Park and Recreation Board

PUBLIC COMMENT

SUPERVISOR COMMENT

ADJOURNMENT